T H E A T R E
<u>ThirdSpace Theatre Information Sheet - Autumn 2024</u>

## Click on the relevant club for more information

#### **Mondays**

<u>8-11s Monday Drama @ St Luke's</u> <u>12-16s Monday Drama @ BYC</u> <u>7-11s Monday Drama @ Crew Club</u> (FREE) <u>11-16s Monday Drama @ Hove Park</u> <u>Stage Combat @ Hanover</u> <u>Theatre Writing @ BYC</u>

### <u>Wednesdays</u>

<u>7-11s Wednesday Drama @ West Blatchington</u> (FREE) <u>16+ Wednesday Drama @ BYC</u>

### <u>Thursdays</u>

5-8s Thursday Drama @ Hanover 8-12s Thursday Drama @ Hanover 6-8s Thursday Drama @ All Saints Centre, Lewes 9-12s Thursday Drama @ All Saints Centre, Lewes

#### <u>Saturdays</u>

<u>8-12s Saturday Drama @ Hollingdean</u> (FREE)
 <u>8-12s Saturday Drama @ BHASVIC</u>
 <u>12-16s Saturday Drama @ BHASVIC</u>
 <u>12-16s Saturday Drama @ BHASVIC</u>

T H E A T R E ThirdSpace Theatre Information Sheet - Autumn 2024

#### 8-11s Monday Drama @ St Luke's

Time 3:10pm - 4:30pm Dates 13th, 20th, 27th January | 3rd, 10th, 24th February | 3rd, 10th, 17th, 24th, 31st March Room Infant Hall Location St Luke's Primary School, Queen's Park Rise, Brighton, BN2 9ZF Tutor Natasha Higdon Show Date none this term Find out about registers, payment, attendance, and more below

#### Registering with us and getting on our systems

We use an online system called <u>joinin.online</u>. This system manages your payments, schedule, emergency contact details, communication, and much more. In order to access the online system, make payments, and check the timetable, you must activate your account either by making a purchase or clicking on the link in the invitation email. You will be asked to complete various forms, these are very important both for the safety of the attending young person and also so that we can monitor the makeup of our classes and clubs, which means we can apply for funding. This helps us to keep our prices as low as possible and open access, with unbeatable subsidised rates and over a third of our students attending for free. Thank you for taking the time to help us with this mission.

You can also buy a ThirdSpace hoodie through the website. To do so click here.

#### How to pay for your membership

Payment is taken by Direct Debit through our payment provider, London & Zurich. Payment is taken monthly even during the school holidays, which helps to spread the cost into more manageable amounts across the year.

Subsidised rates are available to students from low income households and in various other circumstances. We operate the subsidised spaces on a 'honesty and self-certified' policy which means we leave it as an option at checkout and do not ask for proof. You will also qualify for a subsidised if you pay for another club, i.e. you're a member of more than one.

- Income-related Free School Meals
- Disability Allowance
- Universal Credit where the overall household income (including UC) is £25,500 or less
- Young Carer
- Looked After young person
- Independent living and in financial need

#### THEATRE

#### **ThirdSpace Theatre Information Sheet - Autumn 2024**

If joining on a free place, proof of the above will be required.

If attending on a free place and you feel you are able to make a donation to help us continue providing free spaces you can do so via the following links. There are three ways you could donate:  $\frac{\text{f5/month}}{\text{f50/term}}$ , or a <u>one-off donation</u>.

## What to do if your young person no longer wants to attend a club - cancelling your membership

If we do not hear from you then we will assume that your young actor will be continuing each term and will therefore always hold their place.

We require two months' notice if for any reason you want to leave ThirdSpace Theatre. As we are always looking to improve our services we also ask the reason for leaving. Please contact <u>info@thirdspacetheatre.co.uk</u> if you would like to cancel and we will arrange that for you. Direct Debits must remain in place until the end of the notice period. If a Direct Debit is cancelled prematurely, you will be invoiced for the outstanding amount due.

## Dropping off/picking up or permission to arrive and leave on their own

If your young person is walking to and from class, then we need your permission. Please do not leave young people unaccompanied outside of classes before the start of the session unless they have written permission. Please make all efforts to be punctual when collecting/dropping off your young people. Your young person will also need your permission if you wish for them to be able to leave the premises during breaks on their own.

## Why attendance is so important

Your young person is a part of a company of young actors. Every member is vital and has a unique voice. Therefore, to build continuity, trust, and togetherness, we highly recommend that your young person attends all sessions. Similarly, if we are rehearsing for our Winter or Summer shows then non-attendance can have implications on how involved your young actor is in the show. If for any reason, they cannot attend a session or performance then please do let us know in advance. Obviously, this does not apply to unexpected illness.

If your young person is ill on the day then please email <u>info@thirdspacetheatre.co.uk</u> and include the name of the club they attend in the email title.

## Who are our drama tutors?

The safety of your young people is paramount. All workshop leaders are highly experienced at working with young people and we pride ourselves on the quality of our professional directing. All workshop leaders have an enhanced DBS check.

## Snacks and Drinks

Please bring water and a light snack for the mid-session break. No nuts please.

THEATRE

#### **ThirdSpace Theatre Information Sheet - Autumn 2024**

## If you have any feedback - we'd love to hear it

Any feedback is extremely valuable and we constantly try to improve our service to you and your young actor. We may send you feedback surveys, but please also feel free to get in touch at any time via email to <u>info@thirdspacetheatre.co.uk</u>. If you have any ideas or would like to volunteer to help with the development of the company then we would love to hear from you.

## What to wear to the club

We advise that young people wear loose comfortable clothing. High heels are not suitable and it is advised that students wear shorts or trousers rather than skirts. Tight jeans are also not advisable. ThirdSpace-branded hoodies are available in a range of sizes <u>here</u>. If your young person attends a free club or has a free place, you can buy a hoodie at a discounted price of £25 - <u>email us</u> if you want one.

## Does your young person have any medical/additional needs

If your young person requires medication of any kind please make sure that they carry it with them.

Please be aware that ThirdSpace Theatre staff cannot be responsible for administering medication of any description.

T H E A T R E <u>ThirdSpace Theatre Information Sheet - Autumn 2024</u>

#### 12-16s Monday Drama @ BYC

Time 4:30pm - 6:30pm
Dates 6th, 13th, 20th, 27th January | 3rd, 10th, 24th February | 3rd, 10th, 17th, 24th, 31st March
Room Upstairs Studio
Location BYC (Brighton Youth Centre), 94 Gloucester Road, Brighton, BN1 4AP
Directions The entrance is on Gloucester Road opposite a jewellers, just up from La Choza. The upstairs studio is at the very top of the building. Please note, this venue is not wheelchair-accessible.
Tutor Angela El-Zeind
Show Date none this term
Find out about registers, payment, attendance, and more below

#### Registering with us and getting on our systems

We use an online system called <u>joinin.online</u>. This system manages your payments, schedule, emergency contact details, communication, and much more. In order to access the online system, make payments, and check the timetable, you must activate your account either by making a purchase or clicking on the link in the invitation email. You will be asked to complete various forms, these are very important both for the safety of the attending young person and also so that we can monitor the makeup of our classes and clubs, which means we can apply for funding. This helps us to keep our prices as low as possible and open access, with unbeatable subsidised rates and over a third of our students attending for free. Thank you for taking the time to help us with this mission.

You can also buy a ThirdSpace hoodie through the website. To do so click here.

#### How to pay for your membership

Payment is taken by Direct Debit through our payment provider, London & Zurich. Payment is taken monthly even during the school holidays, which helps to spread the cost into more manageable amounts across the year.

Subsidised rates are available to students from low income households and in various other circumstances. We operate the subsidised spaces on a 'honesty and self-certified' policy which means we leave it as an option at checkout and do not ask for proof. You will also qualify for a subsidised if you pay for another club, i.e. you're a member of more than one.

- Income-related Free School Meals
- Disability Allowance
- Universal Credit where the overall household income (including UC) is £25,500 or less
- Young Carer
- Looked After young person

#### THEATRE

#### **ThirdSpace Theatre Information Sheet - Autumn 2024**

• Independent living and in financial need

If joining on a free place, proof of the above will be required.

If attending on a free place and you feel you are able to make a donation to help us continue providing free spaces you can do so via the following links. There are three ways you could donate:  $\frac{\text{f5/month}}{\text{f50/term}}$ , or a <u>one-off donation</u>.

### What to do if your young person no longer wants to attend a club - cancelling your membership

If we do not hear from you then we will assume that your young actor will be continuing each term and will therefore always hold their place.

We require two months' notice if for any reason you want to leave ThirdSpace Theatre. As we are always looking to improve our services we also ask the reason for leaving. Please contact <u>info@thirdspacetheatre.co.uk</u> if you would like to cancel and we will arrange that for you. Direct Debits must remain in place until the end of the notice period. If a Direct Debit is cancelled prematurely, you will be invoiced for the outstanding amount due.

### Dropping off/picking up or permission to arrive and leave on their own

If your young person is walking to and from class, then we need your permission. Please do not leave young people unaccompanied outside of classes before the start of the session unless they have written permission. Please make all efforts to be punctual when collecting/dropping off your young people. Your young person will also need your permission if you wish for them to be able to leave the premises during breaks on their own.

#### Why attendance is so important

Your young person is a part of a company of young actors. Every member is vital and has a unique voice. Therefore, to build continuity, trust, and togetherness, we highly recommend that your young person attends all sessions. Similarly, if we are rehearsing for our Winter or Summer shows then non-attendance can have implications on how involved your young actor is in the show. If for any reason, they cannot attend a session or performance then please do let us know in advance. Obviously, this does not apply to unexpected illness.

If your young person is ill on the day then please email <u>info@thirdspacetheatre.co.uk</u> and include the name of the club they attend in the email title.

### Who are our drama tutors?

The safety of your young people is paramount. All workshop leaders are highly experienced at working with young people and we pride ourselves on the quality of our professional directing. All workshop leaders have an enhanced DBS check.

#### Snacks and Drinks



#### T H E A T R E ThirdSpace Theatre Information Sheet - Autumn 2024

Please bring water and a light snack for the mid-session break. No nuts please.

#### If you have any feedback - we'd love to hear it

Any feedback is extremely valuable and we constantly try to improve our service to you and your young actor. We may send you feedback surveys, but please also feel free to get in touch at any time via email to info@thirdspacetheatre.co.uk. If you have any ideas or would like to volunteer to help with the development of the company then we would love to hear from you.

#### What to wear to the club

We advise that young people wear loose comfortable clothing. High heels are not suitable and it is advised that students wear shorts or trousers rather than skirts. Tight jeans are also not advisable. ThirdSpace-branded hoodies are available in a range of sizes <u>here</u>. If your young person attends a free club or has a free place, you can buy a hoodie at a discounted price of £25 - <u>email us</u> if you want one.

#### Does your young person have any medical/additional needs

If your young person requires medication of any kind please make sure that they carry it with them.

Please be aware that ThirdSpace Theatre staff cannot be responsible for administering medication of any description.

T H E A T R E ThirdSpace Theatre Information Sheet - Autumn 2024

#### 7-11s Monday Drama @ Crew Club

Time 3:30-5pm Dates 13th, 20th, 27th January | 3rd, 10th, 24th February | 3rd, 10th, 17th, 24th, 31st March Room Main Hall Location Crew Club, 26 Coolham Drive, Brighton, BN2 5QW Tutor Bex Milner Show Date none this term Find out about this free club - registers, attendance, and more below

#### Registering with us and getting on our systems

We use an online system called <u>joinin.online</u>. This system manages your payments, schedule, emergency contact details, communication, and much more. In order to access the online system, make payments, and check the timetable, you must activate your account either by making a purchase or clicking on the link in the invitation email. You will be asked to complete various forms, these are very important both for the safety of the attending young person and also so that we can monitor the makeup of our classes and clubs, which means we can apply for funding. This helps us to keep our prices as low as possible and open access, with unbeatable subsidised rates and over a third of our students attending for free. Thank you for taking the time to help us with this mission.

You can also buy a ThirdSpace hoodie through the website. To do so click here.

#### Why is this club free?

This club is partially funded by grants and so we are able to offer it free to those who live in Whitehawk or for whom one of the following applies:

- Income-related Free School Meals
- Disability Allowance
- Universal Credit where the overall household income (including UC) is £25,500 or less
- Young Carer
- Looked After young person
- Independent living and in financial need

Two out of every five young people who attend our clubs do so for free and not all of these free places are funded like this club is. If you want your child to attend the club but the above conditions for a free place don't apply, then we will ask you to make a donation. Or if you do receive a free place and feel able then please consider donating via the following links. There are three ways you could donate: <u>£5/month</u>, <u>£50/term</u>, or a <u>one-off donation</u>.

#### What to do if your young person no longer wants to attend a club - cancelling your membership

# ||| T<mark>|||</mark>RDSP<sub>/</sub>\CE

#### THEATRE

#### ThirdSpace Theatre Information Sheet - Autumn 2024

If we do not hear from you then we will assume that your young actor will be continuing each term and will therefore always hold their place.

We require two months' notice if for any reason you want to leave ThirdSpace Theatre. As we are always looking to improve our services we also ask the reason for leaving. Please contact info@thirdspacetheatre.co.uk if you would like to cancel and we will arrange that for you. Direct Debits must remain in place until the end of the notice period. If a Direct Debit is cancelled prematurely, you will be invoiced for the outstanding amount due.

#### Dropping off/picking up or permission to arrive and leave on their own

If your young person is walking to and from class, then we need your permission. Please do not leave young people unaccompanied outside of classes before the start of the session unless they have written permission. Please make all efforts to be punctual when collecting/dropping off your young people. Your young person will also need your permission if you wish for them to be able to leave the premises during breaks on their own.

### Why attendance is so important

Your young person is a part of a company of young actors. Every member is vital and has a unique voice. Therefore, to build continuity, trust, and togetherness, we highly recommend that your young person attends all sessions. Similarly, if we are rehearsing for our Winter or Summer shows then non-attendance can have implications on how involved your young actor is in the show. If for any reason, they cannot attend a session or performance then please do let us know in advance. Obviously, this does not apply to unexpected illness.

If your young person is ill on the day then please email <u>info@thirdspacetheatre.co.uk</u> and include the name of the club they attend in the email title.

#### Who are our drama tutors?

The safety of your young people is paramount. All workshop leaders are highly experienced at working with young people and we pride ourselves on the quality of our professional directing. All workshop leaders have an enhanced DBS check.

#### Snacks and Drinks

Please bring water and a light snack for the mid-session break. No nuts please.

### If you have any feedback - we'd love to hear it

Any feedback is extremely valuable and we constantly try to improve our service to you and your young actor. We may send you feedback surveys, but please also feel free to get in touch at any time via email to <u>info@thirdspacetheatre.co.uk</u>. If you have any ideas or would like to volunteer to help with the development of the company then we would love to hear from you.

#### THEATRE

#### **ThirdSpace Theatre Information Sheet - Autumn 2024**

#### What to wear to the club

We advise that young people wear loose comfortable clothing. High heels are not suitable and it is advised that students wear shorts or trousers rather than skirts. Tight jeans are also not advisable. ThirdSpace-branded hoodies are available in a range of sizes <u>here</u>. If your young person attends a free club or has a free place, you can buy a hoodie at a discounted price of £25 - <u>email us</u> if you want one.

### Does your young person have any medical/additional needs

If your young person requires medication of any kind please make sure that they carry it with them.

Please be aware that ThirdSpace Theatre staff cannot be responsible for administering medication of any description.

T H E A T R E ThirdSpace Theatre Information Sheet - Autumn 2024

#### 11-16s Monday Drama @ Hove Park

Time 4:30pm - 6pm
Dates 6th, 13th, 20th, 27th January | 3rd, 10th, 24th February | 3rd, 10th, 17th, 24th, 31st March
Room Drama Room
Location Hove Park School (Valley Campus), Hangleton Way, Hove, BN3 8AD
Directions Use the South Entrance, then take the pathway alongside tennis courts. The Drama Room is at the end of the path.
Tutor Zoë Alexander
Show Date none this term
Find out about registers, payment, attendance, and more below

#### Registering with us and getting on our systems

We use an online system called <u>joinin.online</u>. This system manages your payments, schedule, emergency contact details, communication, and much more. In order to access the online system, make payments, and check the timetable, you must activate your account either by making a purchase or clicking on the link in the invitation email. You will be asked to complete various forms, these are very important both for the safety of the attending young person and also so that we can monitor the makeup of our classes and clubs, which means we can apply for funding. This helps us to keep our prices as low as possible and open access, with unbeatable subsidised rates and over a third of our students attending for free. Thank you for taking the time to help us with this mission.

You can also buy a ThirdSpace hoodie through the website. To do so click here.

#### How to pay for your membership

Payment is taken by Direct Debit through our payment provider, London & Zurich. Payment is taken monthly even during the school holidays, which helps to spread the cost into more manageable amounts across the year.

Subsidised rates are available to students from low income households and in various other circumstances. We operate the subsidised spaces on a 'honesty and self-certified' policy which means we leave it as an option at checkout and do not ask for proof. You will also qualify for a subsidised if you pay for another club, i.e. you're a member of more than one.

- Income-related Free School Meals
- Disability Allowance
- Universal Credit where the overall household income (including UC) is £25,500 or less
- Young Carer
- Looked After young person

#### THEATRE

#### **ThirdSpace Theatre Information Sheet - Autumn 2024**

• Independent living and in financial need

If joining on a free place, proof of the above will be required.

If attending on a free place and you feel you are able to make a donation to help us continue providing free spaces you can do so via the following links. There are three ways you could donate:  $\frac{\text{f5/month}}{\text{f50/term}}$ , or a <u>one-off donation</u>.

### What to do if your young person no longer wants to attend a club - cancelling your membership

If we do not hear from you then we will assume that your young actor will be continuing each term and will therefore always hold their place.

We require two months' notice if for any reason you want to leave ThirdSpace Theatre. As we are always looking to improve our services we also ask the reason for leaving. Please contact <u>info@thirdspacetheatre.co.uk</u> if you would like to cancel and we will arrange that for you. Direct Debits must remain in place until the end of the notice period. If a Direct Debit is cancelled prematurely, you will be invoiced for the outstanding amount due.

### Dropping off/picking up or permission to arrive and leave on their own

If your young person is walking to and from class, then we need your permission. Please do not leave young people unaccompanied outside of classes before the start of the session unless they have written permission. Please make all efforts to be punctual when collecting/dropping off your young people. Your young person will also need your permission if you wish for them to be able to leave the premises during breaks on their own.

#### Why attendance is so important

Your young person is a part of a company of young actors. Every member is vital and has a unique voice. Therefore, to build continuity, trust, and togetherness, we highly recommend that your young person attends all sessions. Similarly, if we are rehearsing for our Winter or Summer shows then non-attendance can have implications on how involved your young actor is in the show. If for any reason, they cannot attend a session or performance then please do let us know in advance. Obviously, this does not apply to unexpected illness.

If your young person is ill on the day then please email <u>info@thirdspacetheatre.co.uk</u> and include the name of the club they attend in the email title.

### Who are our drama tutors?

The safety of your young people is paramount. All workshop leaders are highly experienced at working with young people and we pride ourselves on the quality of our professional directing. All workshop leaders have an enhanced DBS check.

#### Snacks and Drinks



#### T H E A T R E ThirdSpace Theatre Information Sheet - Autumn 2024

Please bring water and a light snack for the mid-session break. No nuts please.

#### If you have any feedback - we'd love to hear it

Any feedback is extremely valuable and we constantly try to improve our service to you and your young actor. We may send you feedback surveys, but please also feel free to get in touch at any time via email to info@thirdspacetheatre.co.uk. If you have any ideas or would like to volunteer to help with the development of the company then we would love to hear from you.

#### What to wear to the club

We advise that young people wear loose comfortable clothing. High heels are not suitable and it is advised that students wear shorts or trousers rather than skirts. Tight jeans are also not advisable. ThirdSpace-branded hoodies are available in a range of sizes <u>here</u>. If your young person attends a free club or has a free place, you can buy a hoodie at a discounted price of £25 - <u>email us</u> if you want one.

#### Does your young person have any medical/additional needs

If your young person requires medication of any kind please make sure that they carry it with them.

Please be aware that ThirdSpace Theatre staff cannot be responsible for administering medication of any description.

T H E A T R E <u>ThirdSpace Theatre Information Sheet - Autumn 2024</u>

#### Stage Combat @ Hanover

Time 4:15pm - 5:45pm
Dates 13th, 20th, 27th January | 3rd, 10th, 24th February | 3rd, 10th, 17th, 24th, 31st March
Room Lower Hall
Location Hanover Community Centre, 33 Southover Street, Brighton, BN2 9UD
Directions Use the entrance on Southover Street. A member of our team will be there to let you in. Please only ring the bell if no one is there as it disturbs those in the 3:40pm club. Please note, this venue is not wheelchair-accessible.
Tutor Graham Shackell
Show Date none this term
Find out about registers, payment, attendance, and more below

### Registering with us and getting on our systems

We use an online system called joinin.online. This system manages your payments, schedule, emergency contact details, communication, and much more. In order to access the online system, make payments, and check the timetable, you must activate your account either by making a purchase or clicking on the link in the invitation email. You will be asked to complete various forms, these are very important both for the safety of the attending young person and also so that we can monitor the makeup of our classes and clubs, which means we can apply for funding. This helps us to keep our prices as low as possible and open access, with unbeatable subsidised rates and over a third of our students attending for free. Thank you for taking the time to help us with this mission.

You can also buy a ThirdSpace hoodie through the website. To do so click here.

#### How to pay for your membership

Payment is taken by Direct Debit through our payment provider, London & Zurich. Payment is taken monthly even during the school holidays, which helps to spread the cost into more manageable amounts across the year.

Subsidised rates are available to students from low income households and in various other circumstances. We operate the subsidised spaces on a 'honesty and self-certified' policy which means we leave it as an option at checkout and do not ask for proof. You will also qualify for a subsidised if you pay for another club, i.e. you're a member of more than one.

- Income-related Free School Meals
- Disability Allowance
- Universal Credit where the overall household income (including UC) is £25,500 or less
- Young Carer

#### THEATRE

#### **ThirdSpace Theatre Information Sheet - Autumn 2024**

- Looked After young person
- Independent living and in financial need

If joining on a free place, proof of the above will be required.

If attending on a free place and you feel you are able to make a donation to help us continue providing free spaces you can do so via the following links. There are three ways you could donate:  $\frac{\text{f5/month}}{\text{f50/term}}$ , or a <u>one-off donation</u>.

### What to do if your young person no longer wants to attend a club - cancelling your membership

If we do not hear from you then we will assume that your young actor will be continuing each term and will therefore always hold their place.

We require two months' notice if for any reason you want to leave ThirdSpace Theatre. As we are always looking to improve our services we also ask the reason for leaving. Please contact info@thirdspacetheatre.co.uk if you would like to cancel and we will arrange that for you. Direct Debits must remain in place until the end of the notice period. If a Direct Debit is cancelled prematurely, you will be invoiced for the outstanding amount due.

### Dropping off/picking up or permission to arrive and leave on their own

If your young person is walking to and from class, then we need your permission. Please do not leave young people unaccompanied outside of classes before the start of the session unless they have written permission. Please make all efforts to be punctual when collecting/dropping off your young people. Your young person will also need your permission if you wish for them to be able to leave the premises during breaks on their own.

#### Why attendance is so important

Your young person is a part of a company of young actors. Every member is vital and has a unique voice. Therefore, to build continuity, trust, and togetherness, we highly recommend that your young person attends all sessions. Similarly, if we are rehearsing for our Winter or Summer shows then non-attendance can have implications on how involved your young actor is in the show. If for any reason, they cannot attend a session or performance then please do let us know in advance. Obviously, this does not apply to unexpected illness.

If your young person is ill on the day then please email <u>info@thirdspacetheatre.co.uk</u> and include the name of the club they attend in the email title.

#### Who are our drama tutors?

The safety of your young people is paramount. All workshop leaders are highly experienced at working with young people and we pride ourselves on the quality of our professional directing. All workshop leaders have an enhanced DBS check.

#### THEATRE

#### ThirdSpace Theatre Information Sheet - Autumn 2024

#### Snacks and Drinks

Please bring water and a light snack for the mid-session break. No nuts please.

### If you have any feedback - we'd love to hear it

Any feedback is extremely valuable and we constantly try to improve our service to you and your young actor. We may send you feedback surveys, but please also feel free to get in touch at any time via email to info@thirdspacetheatre.co.uk. If you have any ideas or would like to volunteer to help with the development of the company then we would love to hear from you.

### What to wear to the club

We advise that young people wear loose comfortable clothing. High heels are not suitable and it is advised that students wear shorts or trousers rather than skirts. Tight jeans are also not advisable. ThirdSpace-branded hoodies are available in a range of sizes <u>here</u>. If your young person attends a free club or has a free place, you can buy a hoodie at a discounted price of £25 - <u>email us</u> if you want one.

#### Does your young person have any medical/additional needs

If your young person requires medication of any kind please make sure that they carry it with them.

Please be aware that ThirdSpace Theatre staff cannot be responsible for administering medication of any description.

T H E A T R E <u>ThirdSpace Theatre Information Sheet - Autumn 2024</u>

#### Theatre Writing @ BYC

Time 6:40pm - 8:10pm
Dates 6th, 13th, 20th, 27th January | 3rd, 10th, 24th February | 3rd, 10th, 17th, 24th, 31st March
Room Upstairs Studio
Location BYC (Brighton Youth Centre), 94 Gloucester Road, Brighton, BN1 4AP
Directions The entrance is on Gloucester Road opposite a jewellers, just up from La Choza. The upstairs studio is at the very top of the building. Please note, this venue is not wheelchair-accessible.
Tutor Zoë Alexander
Find out about registers, payment, attendance, and more below

#### Registering with us and getting on our systems

We use an online system called <u>joinin.online</u>. This system manages your payments, schedule, emergency contact details, communication, and much more. In order to access the online system, make payments, and check the timetable, you must activate your account either by making a purchase or clicking on the link in the invitation email. You will be asked to complete various forms, these are very important both for the safety of the attending young person and also so that we can monitor the makeup of our classes and clubs, which means we can apply for funding. This helps us to keep our prices as low as possible and open access, with unbeatable subsidised rates and over a third of our students attending for free. Thank you for taking the time to help us with this mission.

You can also buy a ThirdSpace hoodie through the website. To do so click here.

#### How to pay for your membership

Payment is taken by Direct Debit through our payment provider, London & Zurich. Payment is taken monthly even during the school holidays, which helps to spread the cost into more manageable amounts across the year.

Subsidised rates are available to students from low income households and in various other circumstances. We operate the subsidised spaces on a 'honesty and self-certified' policy which means we leave it as an option at checkout and do not ask for proof. You will also qualify for a subsidised if you pay for another club, i.e. you're a member of more than one.

- Income-related Free School Meals
- Disability Allowance
- Universal Credit where the overall household income (including UC) is £25,500 or less
- Young Carer
- Looked After young person
- Independent living and in financial need

#### THEATRE

#### **ThirdSpace Theatre Information Sheet - Autumn 2024**

If joining on a free place, proof of the above will be required.

If attending on a free place and you feel you are able to make a donation to help us continue providing free spaces you can do so via the following links. There are three ways you could donate:  $\frac{\text{f5/month}}{\text{f50/term}}$ , or a <u>one-off donation</u>.

## What to do if your young person no longer wants to attend a club - cancelling your membership

If we do not hear from you then we will assume that your young actor will be continuing each term and will therefore always hold their place.

We require two months' notice if for any reason you want to leave ThirdSpace Theatre. As we are always looking to improve our services we also ask the reason for leaving. Please contact <u>info@thirdspacetheatre.co.uk</u> if you would like to cancel and we will arrange that for you. Direct Debits must remain in place until the end of the notice period. If a Direct Debit is cancelled prematurely, you will be invoiced for the outstanding amount due.

## Dropping off/picking up or permission to arrive and leave on their own

If your young person is walking to and from class, then we need your permission. Please do not leave young people unaccompanied outside of classes before the start of the session unless they have written permission. Please make all efforts to be punctual when collecting/dropping off your young people. Your young person will also need your permission if you wish for them to be able to leave the premises during breaks on their own.

## Why attendance is so important

Your young person is a part of a company of young actors. Every member is vital and has a unique voice. Therefore, to build continuity, trust, and togetherness, we highly recommend that your young person attends all sessions. Similarly, if we are rehearsing for our Winter or Summer shows then non-attendance can have implications on how involved your young actor is in the show. If for any reason, they cannot attend a session or performance then please do let us know in advance. Obviously, this does not apply to unexpected illness.

If your young person is ill on the day then please email <u>info@thirdspacetheatre.co.uk</u> and include the name of the club they attend in the email title.

## Who are our drama tutors?

The safety of your young people is paramount. All workshop leaders are highly experienced at working with young people and we pride ourselves on the quality of our professional directing. All workshop leaders have an enhanced DBS check.

## Snacks and Drinks

Please bring water and a light snack for the mid-session break. No nuts please.

THEATRE

#### **ThirdSpace Theatre Information Sheet - Autumn 2024**

## If you have any feedback - we'd love to hear it

Any feedback is extremely valuable and we constantly try to improve our service to you and your young actor. We may send you feedback surveys, but please also feel free to get in touch at any time via email to <u>info@thirdspacetheatre.co.uk</u>. If you have any ideas or would like to volunteer to help with the development of the company then we would love to hear from you.

## What to wear to the club

We advise that young people wear loose comfortable clothing. High heels are not suitable and it is advised that students wear shorts or trousers rather than skirts. Tight jeans are also not advisable. ThirdSpace-branded hoodies are available in a range of sizes <u>here</u>. If your young person attends a free club or has a free place, you can buy a hoodie at a discounted price of £25 - <u>email us</u> if you want one.

## Does your young person have any medical/additional needs

If your young person requires medication of any kind please make sure that they carry it with them.

Please be aware that ThirdSpace Theatre staff cannot be responsible for administering medication of any description.

T H E A T R E ThirdSpace Theatre Information Sheet - Autumn 2024

#### 7-11s Wednesday Drama @ West Blatchington

Time 3:10pm - 5:10pm Dates 15th, 22nd, 29th January | 5th, 12th, 26th February | 5th, 12th, 19th, 26th March Room Sports Hall Location West Blatchington Primary School, Hangleton Way, Hove, BN3 8BN Tutor Natasha Higdon Show Date none this term Find out about this free club - registers, attendance, and more below

#### Registering with us and getting on our systems

We use an online system called <u>joinin.online</u>. This system manages your payments, schedule, emergency contact details, communication, and much more. In order to access the online system, make payments, and check the timetable, you must activate your account either by making a purchase or clicking on the link in the invitation email. You will be asked to complete various forms, these are very important both for the safety of the attending young person and also so that we can monitor the makeup of our classes and clubs, which means we can apply for funding. This helps us to keep our prices as low as possible and open access, with unbeatable subsidised rates and over a third of our students attending for free. Thank you for taking the time to help us with this mission.

You can also buy a ThirdSpace hoodie through the website. To do so click here.

#### Why is this club free?

This club is partially funded by grants and so we are able to offer it free to those who attend West Blatchington school.

Two out of every five young people who attend our clubs do so for free and not all of these free places are funded like this club is. If you do receive a free place and feel able then please consider donating via the following links. There are three ways you could donate:  $\pm 5/month$ ,  $\pm 50/term$ , or a <u>one-off donation</u>.

#### What to do if your young person no longer wants to attend a club - cancelling your membership

If we do not hear from you then we will assume that your young actor will be continuing each term and will therefore always hold their place.

#### Dropping off/picking up or permission to arrive and leave on their own

If your young person is walking to and from class, then we need your permission. Please do not leave young people unaccompanied outside of classes before the start of the session unless they have written permission. Please make all efforts to be punctual when collecting/dropping off your young people. Your young person will also need your permission if you wish for them to be able to leave the premises during breaks on their own.

THEATRE

**ThirdSpace Theatre Information Sheet - Autumn 2024** 

#### Why attendance is so important

Your young person is a part of a company of young actors. Every member is vital and has a unique voice. Therefore, to build continuity, trust, and togetherness, we highly recommend that your young person attends all sessions. Similarly, if we are rehearsing for our Winter or Summer shows then non-attendance can have implications on how involved your young actor is in the show. If for any reason, they cannot attend a session or performance then please do let us know in advance. Obviously, this does not apply to unexpected illness.

If your young person is ill on the day then please email <u>info@thirdspacetheatre.co.uk</u> and include the name of the club they attend in the email title.

#### Who are our drama tutors?

The safety of your young people is paramount. All workshop leaders are highly experienced at working with young people and we pride ourselves on the quality of our professional directing. All workshop leaders have an enhanced DBS check.

#### Snacks and Drinks

Please bring water and a light snack for the mid-session break. No nuts please.

### If you have any feedback - we'd love to hear it

Any feedback is extremely valuable and we constantly try to improve our service to you and your young actor. We may send you feedback surveys, but please also feel free to get in touch at any time via email to info@thirdspacetheatre.co.uk. If you have any ideas or would like to volunteer to help with the development of the company then we would love to hear from you.

#### What to wear to the club

We advise that young people wear loose comfortable clothing. High heels are not suitable and it is advised that students wear shorts or trousers rather than skirts. Tight jeans are also not advisable. ThirdSpace-branded hoodies are available in a range of sizes <u>here</u>. If your young person attends a free club or has a free place, you can buy a hoodie at a discounted price of £25 - <u>email us</u> if you want one.

### Does your young person have any medical/additional needs

If your young person requires medication of any kind please make sure that they carry it with them.

Please be aware that ThirdSpace Theatre staff cannot be responsible for administering medication of any description.

#### THEATRE

#### **ThirdSpace Theatre Information Sheet - Autumn 2024**

#### 16+ Wednesday Drama @ BYC

Time 5:30pm - 7:30pm
Dates 8th, 15th, 22nd, 29th January | 5th, 12th, 26th February | 5th, 12th, 19th, 26th March | 2nd April Room Upstairs Studio
Location BYC (Brighton Youth Centre), 94 Gloucester Road, Brighton, BN1 4AP
Directions The entrance is on Gloucester Road opposite a jewellers, just up from La Choza. The upstairs studio is at the very top of the building. Please note, this venue is not wheelchair-accessible.
Tutor Tanushka Marah
Find out about registers, payment, attendance, and more below

#### Registering with us and getting on our systems

We use an online system called joinin.online. This system manages your payments, schedule, emergency contact details, communication, and much more. In order to access the online system, make payments, and check the timetable, you must activate your account either by making a purchase or clicking on the link in the invitation email. You will be asked to complete various forms, these are very important both for the safety of the attending young person and also so that we can monitor the makeup of our classes and clubs, which means we can apply for funding. This helps us to keep our prices as low as possible and open access, with unbeatable subsidised rates and over a third of our students attending for free. Thank you for taking the time to help us with this mission.

You can also buy a ThirdSpace hoodie through the website. To do so click here.

#### How to pay for your membership

For young people making their own way (without the support of a care-giver), we offer the option of paying for this club or a volunteer/mentorship programme. Please get in touch with us for more information.

If paying (or being paid for by another), payment is taken by Direct Debit through our payment provider, London & Zurich. Payment is taken monthly even during the school holidays, which helps to spread the cost into more manageable amounts across the year.

Subsidised rates are available to students from low income households and in various other circumstances. We operate the subsidised spaces on a 'honesty and self-certified' policy which means we leave it as an option at checkout and do not ask for proof. You will also qualify for a subsidised place if you pay for another club, i.e. you're a member of more than one.

- Income-related Free School Meals
- Disability Allowance
- Universal Credit where the overall household income (including UC) is £25,500 or less
- Young Carer

#### THEATRE

#### **ThirdSpace Theatre Information Sheet - Autumn 2024**

- Looked After young person
- Independent living and in financial need

If joining on a free place, proof of the above will be required.

If attending on a free place and you feel you are able to make a donation to help us continue providing free spaces you can do so via the following links. There are three ways you could donate:  $\frac{\text{f5/month}}{\text{f50/term}}$ , or a <u>one-off donation</u>.

### What to do if your young person no longer wants to attend a club - cancelling your membership

If we do not hear from you then we will assume that your young actor will be continuing each term and will therefore always hold their place.

We require two months' notice if for any reason you want to leave ThirdSpace Theatre. As we are always looking to improve our services we also ask the reason for leaving. Please contact info@thirdspacetheatre.co.uk if you would like to cancel and we will arrange that for you. Direct Debits must remain in place until the end of the notice period. If a Direct Debit is cancelled prematurely, you will be invoiced for the outstanding amount due.

#### Why attendance is so important

Your young person is a part of a company of young actors. Every member is vital and has a unique voice. Therefore, to build continuity, trust, and togetherness, we highly recommend that your young person attends all sessions. Similarly, if we are rehearsing for our Winter or Summer shows then non-attendance can have implications on how involved your young actor is in the show. If for any reason, they cannot attend a session or performance then please do let us know in advance. Obviously, this does not apply to unexpected illness.

If your young person is ill on the day then please email <u>info@thirdspacetheatre.co.uk</u> and include the name of the club they attend in the email title.

### Who are our drama tutors?

The safety of your young people is paramount. All workshop leaders are highly experienced at working with young people and we pride ourselves on the quality of our professional directing. All workshop leaders have an enhanced DBS check.

### Snacks and Drinks

Please bring water and a light snack for the mid-session break. No nuts please.

### If you have any feedback - we'd love to hear it

Any feedback is extremely valuable and we constantly try to improve our service to you and your young actor. We may send you feedback surveys, but please also feel free to get in touch at any time via email to

#### THEATRE

#### ThirdSpace Theatre Information Sheet - Autumn 2024

<u>info@thirdspacetheatre.co.uk</u>. If you have any ideas or would like to volunteer to help with the development of the company then we would love to hear from you.

## What to wear to the club

We advise that young people wear loose comfortable clothing. High heels are not suitable and it is advised that students wear shorts or trousers rather than skirts. Tight jeans are also not advisable. ThirdSpace-branded hoodies are available in a range of sizes <u>here</u>. If your young person attends a free club or has a free place, you can buy a hoodie at a discounted price of £25 - <u>email us</u> if you want one.

## Does your young person have any medical/additional needs

If your young person requires medication of any kind please make sure that they carry it with them.

Please be aware that ThirdSpace Theatre staff cannot be responsible for administering medication of any description.

T H E A T R E <u>ThirdSpace Theatre Information Sheet - Autumn 2024</u>

#### 5-8s Thursday Drama @ Hanover

Time 3:40pm - 4:40pm
Dates 9th, 16th, 23rd, 30th January | 6th, 13th, 27th February | 6th, 13th, 20th, 27th March | 3rd April
Room Upper Hall
Location Hanover Community Centre, 33 Southover Street, Brighton, BN2 9UD
Directions Use the entrance on Southover Street. A member of our team will be there to let you in. Please only ring the bell if no one is there as it disturbs those in the 3:40pm club. Please note, this venue is not wheelchair-accessible.
Tutor Bex Milner
Show Date none this term
Find out about registers, payment, attendance, and more below

#### Registering with us and getting on our systems

We use an online system called joinin.online. This system manages your payments, schedule, emergency contact details, communication, and much more. In order to access the online system, make payments, and check the timetable, you must activate your account either by making a purchase or clicking on the link in the invitation email. You will be asked to complete various forms, these are very important both for the safety of the attending young person and also so that we can monitor the makeup of our classes and clubs, which means we can apply for funding. This helps us to keep our prices as low as possible and open access, with unbeatable subsidised rates and over a third of our students attending for free. Thank you for taking the time to help us with this mission.

You can also buy a ThirdSpace hoodie through the website. To do so click here.

#### How to pay for your membership

Payment is taken by Direct Debit through our payment provider, London & Zurich. Payment is taken monthly even during the school holidays, which helps to spread the cost into more manageable amounts across the year.

Subsidised rates are available to students from low income households and in various other circumstances. We operate the subsidised spaces on a 'honesty and self-certified' policy which means we leave it as an option at checkout and do not ask for proof. You will also qualify for a subsidised if you pay for another club, i.e. you're a member of more than one.

- Income-related Free School Meals
- Disability Allowance
- Universal Credit where the overall household income (including UC) is £25,500 or less
- Young Carer

#### THEATRE

#### **ThirdSpace Theatre Information Sheet - Autumn 2024**

- Looked After young person
- Independent living and in financial need

If joining on a free place, proof of the above will be required.

If attending on a free place and you feel you are able to make a donation to help us continue providing free spaces you can do so via the following links. There are three ways you could donate:  $\frac{\text{f5/month}}{\text{f50/term}}$ , or a <u>one-off donation</u>.

### What to do if your young person no longer wants to attend a club - cancelling your membership

If we do not hear from you then we will assume that your young actor will be continuing each term and will therefore always hold their place.

We require two months' notice if for any reason you want to leave ThirdSpace Theatre. As we are always looking to improve our services we also ask the reason for leaving. Please contact info@thirdspacetheatre.co.uk if you would like to cancel and we will arrange that for you. Direct Debits must remain in place until the end of the notice period. If a Direct Debit is cancelled prematurely, you will be invoiced for the outstanding amount due.

### Dropping off/picking up or permission to arrive and leave on their own

If your young person is walking to and from class, then we need your permission. Please do not leave young people unaccompanied outside of classes before the start of the session unless they have written permission. Please make all efforts to be punctual when collecting/dropping off your young people. Your young person will also need your permission if you wish for them to be able to leave the premises during breaks on their own.

#### Why attendance is so important

Your young person is a part of a company of young actors. Every member is vital and has a unique voice. Therefore, to build continuity, trust, and togetherness, we highly recommend that your young person attends all sessions. Similarly, if we are rehearsing for our Winter or Summer shows then non-attendance can have implications on how involved your young actor is in the show. If for any reason, they cannot attend a session or performance then please do let us know in advance. Obviously, this does not apply to unexpected illness.

If your young person is ill on the day then please email <u>info@thirdspacetheatre.co.uk</u> and include the name of the club they attend in the email title.

#### Who are our drama tutors?

The safety of your young people is paramount. All workshop leaders are highly experienced at working with young people and we pride ourselves on the quality of our professional directing. All workshop leaders have an enhanced DBS check.

#### THEATRE

#### ThirdSpace Theatre Information Sheet - Autumn 2024

#### Snacks and Drinks

Please bring water and a light snack for the mid-session break. No nuts please.

### If you have any feedback - we'd love to hear it

Any feedback is extremely valuable and we constantly try to improve our service to you and your young actor. We may send you feedback surveys, but please also feel free to get in touch at any time via email to <u>info@thirdspacetheatre.co.uk</u>. If you have any ideas or would like to volunteer to help with the development of the company then we would love to hear from you.

### What to wear to the club

We advise that young people wear loose comfortable clothing. High heels are not suitable and it is advised that students wear shorts or trousers rather than skirts. Tight jeans are also not advisable. ThirdSpace-branded hoodies are available in a range of sizes <u>here</u>. If your young person attends a free club or has a free place, you can buy a hoodie at a discounted price of £25 - <u>email us</u> if you want one.

#### Does your young person have any medical/additional needs

If your young person requires medication of any kind please make sure that they carry it with them.

Please be aware that ThirdSpace Theatre staff cannot be responsible for administering medication of any description.

T H E A T R E ThirdSpace Theatre Information Sheet - Autumn 2024

#### 8-12s Thursday Drama @ Hanover

Time 4:40pm - 6:10pm
Dates 9th, 16th, 23rd, 30th January | 6th, 13th, 27th February | 6th, 13th, 20th, 27th March | 3rd April
Room Upper Hall
Location Hanover Community Centre, 33 Southover Street, Brighton, BN2 9UD
Directions Use the entrance on Southover Street. A member of our team will be there to let you in. Please only ring the bell if no one is there as it disturbs those in the 3:40pm club. Please note, this venue is not wheelchair-accessible.
Tutor Bex Milner
Show Date none this term
Find out about registers, payment, attendance, and more below

### Registering with us and getting on our systems

We use an online system called joinin.online. This system manages your payments, schedule, emergency contact details, communication, and much more. In order to access the online system, make payments, and check the timetable, you must activate your account either by making a purchase or clicking on the link in the invitation email. You will be asked to complete various forms, these are very important both for the safety of the attending young person and also so that we can monitor the makeup of our classes and clubs, which means we can apply for funding. This helps us to keep our prices as low as possible and open access, with unbeatable subsidised rates and over a third of our students attending for free. Thank you for taking the time to help us with this mission.

You can also buy a ThirdSpace hoodie through the website. To do so click here.

#### How to pay for your membership

Payment is taken by Direct Debit through our payment provider, London & Zurich. Payment is taken monthly even during the school holidays, which helps to spread the cost into more manageable amounts across the year.

Subsidised rates are available to students from low income households and in various other circumstances. We operate the subsidised spaces on a 'honesty and self-certified' policy which means we leave it as an option at checkout and do not ask for proof. You will also qualify for a subsidised if you pay for another club, i.e. you're a member of more than one.

- Income-related Free School Meals
- Disability Allowance
- Universal Credit where the overall household income (including UC) is £25,500 or less
- Young Carer

#### THEATRE

#### **ThirdSpace Theatre Information Sheet - Autumn 2024**

- Looked After young person
- Independent living and in financial need

If joining on a free place, proof of the above will be required.

If attending on a free place and you feel you are able to make a donation to help us continue providing free spaces you can do so via the following links. There are three ways you could donate:  $\frac{\text{f5/month}}{\text{f50/term}}$ , or a <u>one-off donation</u>.

### What to do if your young person no longer wants to attend a club - cancelling your membership

If we do not hear from you then we will assume that your young actor will be continuing each term and will therefore always hold their place.

We require two months' notice if for any reason you want to leave ThirdSpace Theatre. As we are always looking to improve our services we also ask the reason for leaving. Please contact info@thirdspacetheatre.co.uk if you would like to cancel and we will arrange that for you. Direct Debits must remain in place until the end of the notice period. If a Direct Debit is cancelled prematurely, you will be invoiced for the outstanding amount due.

### Dropping off/picking up or permission to arrive and leave on their own

If your young person is walking to and from class, then we need your permission. Please do not leave young people unaccompanied outside of classes before the start of the session unless they have written permission. Please make all efforts to be punctual when collecting/dropping off your young people. Your young person will also need your permission if you wish for them to be able to leave the premises during breaks on their own.

#### Why attendance is so important

Your young person is a part of a company of young actors. Every member is vital and has a unique voice. Therefore, to build continuity, trust, and togetherness, we highly recommend that your young person attends all sessions. Similarly, if we are rehearsing for our Winter or Summer shows then non-attendance can have implications on how involved your young actor is in the show. If for any reason, they cannot attend a session or performance then please do let us know in advance. Obviously, this does not apply to unexpected illness.

If your young person is ill on the day then please email <u>info@thirdspacetheatre.co.uk</u> and include the name of the club they attend in the email title.

#### Who are our drama tutors?

The safety of your young people is paramount. All workshop leaders are highly experienced at working with young people and we pride ourselves on the quality of our professional directing. All workshop leaders have an enhanced DBS check.

#### THEATRE

#### ThirdSpace Theatre Information Sheet - Autumn 2024

#### Snacks and Drinks

Please bring water and a light snack for the mid-session break. No nuts please.

### If you have any feedback - we'd love to hear it

Any feedback is extremely valuable and we constantly try to improve our service to you and your young actor. We may send you feedback surveys, but please also feel free to get in touch at any time via email to <u>info@thirdspacetheatre.co.uk</u>. If you have any ideas or would like to volunteer to help with the development of the company then we would love to hear from you.

### What to wear to the club

We advise that young people wear loose comfortable clothing. High heels are not suitable and it is advised that students wear shorts or trousers rather than skirts. Tight jeans are also not advisable. ThirdSpace-branded hoodies are available in a range of sizes <u>here</u>. If your young person attends a free club or has a free place, you can buy a hoodie at a discounted price of £25 - <u>email us</u> if you want one.

#### Does your young person have any medical/additional needs

If your young person requires medication of any kind please make sure that they carry it with them.

Please be aware that ThirdSpace Theatre staff cannot be responsible for administering medication of any description.

T H E A T R E ThirdSpace Theatre Information Sheet - Autumn 2024

#### 6-8s Thursday Drama @ All Saints Centre, Lewes

Time 3:45pm - 4:45pm Dates 9th, 16th, 23rd, 30th January | 6th, 13th, 27th February | 6th, 13th, 20th, 27th March Room Large Hall Location All Saints Centre, Friars Walk, Lewes, BN7 2LE Tutor Zoë Alexander & Rob McCloskey Show Date none this term Find out about registers, payment, attendance, and more below

#### Registering with us and getting on our systems

We use an online system called <u>joinin.online</u>. This system manages your payments, schedule, emergency contact details, communication, and much more. In order to access the online system, make payments, and check the timetable, you must activate your account either by making a purchase or clicking on the link in the invitation email. You will be asked to complete various forms, these are very important both for the safety of the attending young person and also so that we can monitor the makeup of our classes and clubs, which means we can apply for funding. This helps us to keep our prices as low as possible and open access, with unbeatable subsidised rates and over a third of our students attending for free. Thank you for taking the time to help us with this mission.

You can also buy a ThirdSpace hoodie through the website. To do so click here.

#### How to pay for your membership

Payment is taken by Direct Debit through our payment provider, London & Zurich. Payment is taken monthly even during the school holidays, which helps to spread the cost into more manageable amounts across the year.

Subsidised rates are available to students from low income households and in various other circumstances. We operate the subsidised spaces on a 'honesty and self-certified' policy which means we leave it as an option at checkout and do not ask for proof. You will also qualify for a subsidised if you pay for another club, i.e. you're a member of more than one.

- Income-related Free School Meals
- Disability Allowance
- Universal Credit where the overall household income (including UC) is £25,500 or less
- Young Carer
- Looked After young person
- Independent living and in financial need

#### THEATRE

#### **ThirdSpace Theatre Information Sheet - Autumn 2024**

If joining on a free place, proof of the above will be required.

If attending on a free place and you feel you are able to make a donation to help us continue providing free spaces you can do so via the following links. There are three ways you could donate:  $\frac{\text{f5/month}}{\text{f50/term}}$ , or a <u>one-off donation</u>.

### What to do if your young person no longer wants to attend a club - cancelling your membership

If we do not hear from you then we will assume that your young actor will be continuing each term and will therefore always hold their place.

We require two months' notice if for any reason you want to leave ThirdSpace Theatre. As we are always looking to improve our services we also ask the reason for leaving. Please contact info@thirdspacetheatre.co.uk if you would like to cancel and we will arrange that for you. Direct Debits must remain in place until the end of the notice period. If a Direct Debit is cancelled prematurely, you will be invoiced for the outstanding amount due.

### Dropping off/picking up or permission to arrive and leave on their own

If your young person is walking to and from class, then we need your permission. Please do not leave young people unaccompanied outside of classes before the start of the session unless they have written permission. Please make all efforts to be punctual when collecting/dropping off your young people. Your young person will also need your permission if you wish for them to be able to leave the premises during breaks on their own.

### Why attendance is so important

Your young person is a part of a company of young actors. Every member is vital and has a unique voice. Therefore, to build continuity, trust, and togetherness, we highly recommend that your young person attends all sessions. Similarly, if we are rehearsing for our Winter or Summer shows then non-attendance can have implications on how involved your young actor is in the show. If for any reason, they cannot attend a session or performance then please do let us know in advance. Obviously, this does not apply to unexpected illness.

If your young person is ill on the day then please email <u>info@thirdspacetheatre.co.uk</u> and include the name of the club they attend in the email title.

#### Who are our drama tutors?

The safety of your young people is paramount. All workshop leaders are highly experienced at working with young people and we pride ourselves on the quality of our professional directing. All workshop leaders have an enhanced DBS check.

#### Snacks and Drinks

Please bring water and a light snack for the mid-session break. No nuts please.

THEATRE

#### **ThirdSpace Theatre Information Sheet - Autumn 2024**

#### If you have any feedback - we'd love to hear it

Any feedback is extremely valuable and we constantly try to improve our service to you and your young actor. We may send you feedback surveys, but please also feel free to get in touch at any time via email to <u>info@thirdspacetheatre.co.uk</u>. If you have any ideas or would like to volunteer to help with the development of the company then we would love to hear from you.

#### What to wear to the club

We advise that young people wear loose comfortable clothing. High heels are not suitable and it is advised that students wear shorts or trousers rather than skirts. Tight jeans are also not advisable. ThirdSpace-branded hoodies are available in a range of sizes <u>here</u>. If your young person attends a free club or has a free place, you can buy a hoodie at a discounted price of £25 - <u>email us</u> if you want one.

#### Does your young person have any medical/additional needs

If your young person requires medication of any kind please make sure that they carry it with them.

Please be aware that ThirdSpace Theatre staff cannot be responsible for administering medication of any description.

T H E A T R E ThirdSpace Theatre Information Sheet - Autumn 2024

#### 9-12s Thursday Drama @ All Saints Centre, Lewes

Time 5pm - 6:30pm Dates 9th, 16th, 23rd, 30th January | 6th, 13th, 27th February | 6th, 13th, 20th, 27th March Room Large Hall Location All Saints Centre, Friars Walk, Lewes, BN7 2LE Tutor Zoë Alexander & Rob McCloskey Show Date none this term Find out about registers, payment, attendance, and more below

#### Registering with us and getting on our systems

We use an online system called <u>joinin.online</u>. This system manages your payments, schedule, emergency contact details, communication, and much more. In order to access the online system, make payments, and check the timetable, you must activate your account either by making a purchase or clicking on the link in the invitation email. You will be asked to complete various forms, these are very important both for the safety of the attending young person and also so that we can monitor the makeup of our classes and clubs, which means we can apply for funding. This helps us to keep our prices as low as possible and open access, with unbeatable subsidised rates and over a third of our students attending for free. Thank you for taking the time to help us with this mission.

You can also buy a ThirdSpace hoodie through the website. To do so click here.

#### How to pay for your membership

Payment is taken by Direct Debit through our payment provider, London & Zurich. Payment is taken monthly even during the school holidays, which helps to spread the cost into more manageable amounts across the year.

Subsidised rates are available to students from low income households and in various other circumstances. We operate the subsidised spaces on a 'honesty and self-certified' policy which means we leave it as an option at checkout and do not ask for proof. You will also qualify for a subsidised if you pay for another club, i.e. you're a member of more than one.

- Income-related Free School Meals
- Disability Allowance
- Universal Credit where the overall household income (including UC) is £25,500 or less
- Young Carer
- Looked After young person
- Independent living and in financial need

#### THEATRE

#### **ThirdSpace Theatre Information Sheet - Autumn 2024**

If joining on a free place, proof of the above will be required.

If attending on a free place and you feel you are able to make a donation to help us continue providing free spaces you can do so via the following links. There are three ways you could donate:  $\frac{\text{f5/month}}{\text{f50/term}}$ , or a <u>one-off donation</u>.

### What to do if your young person no longer wants to attend a club - cancelling your membership

If we do not hear from you then we will assume that your young actor will be continuing each term and will therefore always hold their place.

We require two months' notice if for any reason you want to leave ThirdSpace Theatre. As we are always looking to improve our services we also ask the reason for leaving. Please contact info@thirdspacetheatre.co.uk if you would like to cancel and we will arrange that for you. Direct Debits must remain in place until the end of the notice period. If a Direct Debit is cancelled prematurely, you will be invoiced for the outstanding amount due.

### Dropping off/picking up or permission to arrive and leave on their own

If your young person is walking to and from class, then we need your permission. Please do not leave young people unaccompanied outside of classes before the start of the session unless they have written permission. Please make all efforts to be punctual when collecting/dropping off your young people. Your young person will also need your permission if you wish for them to be able to leave the premises during breaks on their own.

### Why attendance is so important

Your young person is a part of a company of young actors. Every member is vital and has a unique voice. Therefore, to build continuity, trust, and togetherness, we highly recommend that your young person attends all sessions. Similarly, if we are rehearsing for our Winter or Summer shows then non-attendance can have implications on how involved your young actor is in the show. If for any reason, they cannot attend a session or performance then please do let us know in advance. Obviously, this does not apply to unexpected illness.

If your young person is ill on the day then please email <u>info@thirdspacetheatre.co.uk</u> and include the name of the club they attend in the email title.

#### Who are our drama tutors?

The safety of your young people is paramount. All workshop leaders are highly experienced at working with young people and we pride ourselves on the quality of our professional directing. All workshop leaders have an enhanced DBS check.

#### Snacks and Drinks

Please bring water and a light snack for the mid-session break. No nuts please.

THEATRE

#### **ThirdSpace Theatre Information Sheet - Autumn 2024**

#### If you have any feedback - we'd love to hear it

Any feedback is extremely valuable and we constantly try to improve our service to you and your young actor. We may send you feedback surveys, but please also feel free to get in touch at any time via email to <u>info@thirdspacetheatre.co.uk</u>. If you have any ideas or would like to volunteer to help with the development of the company then we would love to hear from you.

#### What to wear to the club

We advise that young people wear loose comfortable clothing. High heels are not suitable and it is advised that students wear shorts or trousers rather than skirts. Tight jeans are also not advisable. ThirdSpace-branded hoodies are available in a range of sizes <u>here</u>. If your young person attends a free club or has a free place, you can buy a hoodie at a discounted price of £25 - <u>email us</u> if you want one.

#### Does your young person have any medical/additional needs

If your young person requires medication of any kind please make sure that they carry it with them.

Please be aware that ThirdSpace Theatre staff cannot be responsible for administering medication of any description.

T H E A T R E ThirdSpace Theatre Information Sheet - Autumn 2024

### 8-12s Saturday Drama @ Hollingdean

Time 10am - 12noon
Dates 18th, 25th January | 1st, 8th February | 1st, 8th, 15th, 22nd, 29th March
Location Hollingdean Community Centre, Thompson Road, Hollingdean, BN1 7BH
Tutor Graham Shackell
Show Date none this term
Find out about this free club - registers, attendance, and more below

### Registering with us and getting on our systems

We use an online system called <u>joinin.online</u>. This system manages your payments, schedule, emergency contact details, communication, and much more. In order to access the online system, make payments, and check the timetable, you must activate your account either by making a purchase or clicking on the link in the invitation email. You will be asked to complete various forms, these are very important both for the safety of the attending young person and also so that we can monitor the makeup of our classes and clubs, which means we can apply for funding. This helps us to keep our prices as low as possible and open access, with unbeatable subsidised rates and over a third of our students attending for free. Thank you for taking the time to help us with this mission.

You can also buy a ThirdSpace hoodie through the website. To do so click here.

### Why is this club free?

This club is partially funded by grants and so we are able to offer it free to those who live in West Hove or for whom one of the following applies:

- Income-related Free School Meals
- Disability Allowance
- Universal Credit where the overall household income (including UC) is £25,500 or less
- Young Carer
- Looked After young person
- Independent living and in financial need

Two out of every five young people who attend our clubs do so for free and not all of these free places are funded like this club is. If you want your child to attend the club but the above conditions for a free place don't apply, then we will ask you to make a donation. Or if you do receive a free place and feel able then please consider donating via the following links. There are three ways you could donate: <u>£5/month</u>, <u>£50/term</u>, or a <u>one-off donation</u>.

# What to do if your young person no longer wants to attend a club - cancelling your membership

If we do not hear from you then we will assume that your young actor will be continuing each term and will therefore always hold their place.

#### T H E A T R E ThirdSpace Theatre Information Sheet - Autumn 2024

We require two months' notice if for any reason you want to leave ThirdSpace Theatre. As we are always looking to improve our services we also ask the reason for leaving. Please contact <u>info@thirdspacetheatre.co.uk</u> if you would like to cancel and we will arrange that for you. Direct Debits must remain in place until the end of the notice period. If a Direct Debit is cancelled prematurely, you will

be invoiced for the outstanding amount due.

### Dropping off/picking up or permission to arrive and leave on their own

If your young person is walking to and from class, then we need your permission. Please do not leave young people unaccompanied outside of classes before the start of the session unless they have written permission. Please make all efforts to be punctual when collecting/dropping off your young people. Your young person will also need your permission if you wish for them to be able to leave the premises during breaks on their own.

## Why attendance is so important

Your young person is a part of a company of young actors. Every member is vital and has a unique voice. Therefore, to build continuity, trust, and togetherness, we highly recommend that your young person attends all sessions. Similarly, if we are rehearsing for our Winter or Summer shows then non-attendance can have implications on how involved your young actor is in the show. If for any reason, they cannot attend a session or performance then please do let us know in advance. Obviously, this does not apply to unexpected illness.

If your young person is ill on the day then please email <u>info@thirdspacetheatre.co.uk</u> and include the name of the club they attend in the email title.

### Who are our drama tutors?

The safety of your young people is paramount. All workshop leaders are highly experienced at working with young people and we pride ourselves on the quality of our professional directing. All workshop leaders have an enhanced DBS check.

### Snacks and Drinks

Please bring water and a light snack for the mid-session break. No nuts please.

# If you have any feedback - we'd love to hear it

Any feedback is extremely valuable and we constantly try to improve our service to you and your young actor. We may send you feedback surveys, but please also feel free to get in touch at any time via email to <u>info@thirdspacetheatre.co.uk</u>. If you have any ideas or would like to volunteer to help with the development of the company then we would love to hear from you.

# What to wear to the club

#### THEATRE

#### **ThirdSpace Theatre Information Sheet - Autumn 2024**

We advise that young people wear loose comfortable clothing. High heels are not suitable and it is advised that students wear shorts or trousers rather than skirts. Tight jeans are also not advisable.

ThirdSpace-branded hoodies are available in a range of sizes <u>here</u>. If your young person attends a free club or has a free place, you can buy a hoodie at a discounted price of £25 - <u>email us</u> if you want one.

### Does your young person have any medical/additional needs

If your young person requires medication of any kind please make sure that they carry it with them.

Please be aware that ThirdSpace Theatre staff cannot be responsible for administering medication of any description.

T H E A T R E <u>ThirdSpace Theatre Information Sheet - Autumn 2024</u>

### 8-12s Saturday Drama @ BHASVIC

Time 9:45am - 11:45am
Dates 11th, 18th, 25th January | 1st, 8th February | 1st, 8th, 15th, 22nd, 29th March
Room 603
Location BHASVIC, 205 Dyke Road, Brighton, BN3 6EG
Directions Room 603 can be accessed via Crocodile Walk (little path that runs from Dyke Road to Old Shoreham Road). It is within the first building on the left as you come up Crocodile Walk from Old Shoreham Road. There's no need to enter the main college building as the building that houses Room 603 is a grey standalone building. Here is a map.
Tutor Natasha Higdon
Show Date none this term

Find out about registers, payment, attendance, and more below

# Registering with us and getting on our systems

We use an online system called <u>joinin.online</u>. This system manages your payments, schedule, emergency contact details, communication, and much more. In order to access the online system, make payments, and check the timetable, you must activate your account either by making a purchase or clicking on the link in the invitation email. You will be asked to complete various forms, these are very important both for the safety of the attending young person and also so that we can monitor the makeup of our classes and clubs, which means we can apply for funding. This helps us to keep our prices as low as possible and open access, with unbeatable subsidised rates and over a third of our students attending for free. Thank you for taking the time to help us with this mission.

You can also buy a ThirdSpace hoodie through the website. To do so click here.

### How to pay for your membership

Payment is taken by Direct Debit through our payment provider, London & Zurich. Payment is taken monthly even during the school holidays, which helps to spread the cost into more manageable amounts across the year.

Subsidised rates are available to students from low income households and in various other circumstances. We operate the subsidised spaces on a 'honesty and self-certified' policy which means we leave it as an option at checkout and do not ask for proof. You will also qualify for a subsidised if you pay for another club, i.e. you're a member of more than one.

Free places in this club are also available for those on certain benefits. The following qualify for a free place:

- Income-related Free School Meals
- Disability Allowance
- Universal Credit where the overall household income (including UC) is £25,500 or less

#### THEATRE

#### **ThirdSpace Theatre Information Sheet - Autumn 2024**

- Young Carer
- Looked After young person
- Independent living and in financial need

If joining on a free place, proof of the above will be required.

If attending on a free place and you feel you are able to make a donation to help us continue providing free spaces you can do so via the following links. There are three ways you could donate:  $\frac{15}{\text{month}}$ ,  $\frac{150}{\text{term}}$ , or a <u>one-off donation</u>.

# What to do if your young person no longer wants to attend a club - cancelling your membership

If we do not hear from you then we will assume that your young actor will be continuing each term and will therefore always hold their place.

We require two months' notice if for any reason you want to leave ThirdSpace Theatre. As we are always looking to improve our services we also ask the reason for leaving. Please contact info@thirdspacetheatre.co.uk if you would like to cancel and we will arrange that for you. Direct Debits must remain in place until the end of the notice period. If a Direct Debit is cancelled prematurely, you will be invoiced for the outstanding amount due.

# Dropping off/picking up or permission to arrive and leave on their own

If your young person is walking to and from class, then we need your permission. Please do not leave young people unaccompanied outside of classes before the start of the session unless they have written permission. Please make all efforts to be punctual when collecting/dropping off your young people. Your young person will also need your permission if you wish for them to be able to leave the premises during breaks on their own.

# Why attendance is so important

Your young person is a part of a company of young actors. Every member is vital and has a unique voice. Therefore, to build continuity, trust, and togetherness, we highly recommend that your young person attends all sessions. Similarly, if we are rehearsing for our Winter or Summer shows then non-attendance can have implications on how involved your young actor is in the show. If for any reason, they cannot attend a session or performance then please do let us know in advance. Obviously, this does not apply to unexpected illness.

If your young person is ill on the day then please email <u>info@thirdspacetheatre.co.uk</u> and include the name of the club they attend in the email title.

# Who are our drama tutors?

The safety of your young people is paramount. All workshop leaders are highly experienced at working with young people and we pride ourselves on the quality of our professional directing. All workshop leaders have an enhanced DBS check.

#### THEATRE

#### ThirdSpace Theatre Information Sheet - Autumn 2024

### Snacks and Drinks

Please bring water and a light snack for the mid-session break. No nuts please.

# If you have any feedback - we'd love to hear it

Any feedback is extremely valuable and we constantly try to improve our service to you and your young actor. We may send you feedback surveys, but please also feel free to get in touch at any time via email to <u>info@thirdspacetheatre.co.uk</u>. If you have any ideas or would like to volunteer to help with the development of the company then we would love to hear from you.

## What to wear to the club

We advise that young people wear loose comfortable clothing. High heels are not suitable and it is advised that students wear shorts or trousers rather than skirts. Tight jeans are also not advisable. ThirdSpace-branded hoodies are available in a range of sizes <u>here</u>. If your young person attends a free club or has a free place, you can buy a hoodie at a discounted price of £25 - <u>email us</u> if you want one.

### Does your young person have any medical/additional needs

If your young person requires medication of any kind please make sure that they carry it with them.

Please be aware that ThirdSpace Theatre staff cannot be responsible for administering medication of any description.

#### THEATRE

#### **ThirdSpace Theatre Information Sheet - Autumn 2024**

#### 12-16s Saturday Drama @ BYC

Time 10am - 12noon
Dates 11th, 18th, 25th January | 1st, 8th February | 1st, 8th, 15th, 22nd, 29th March
Room Upstairs Studio
Location BYC (Brighton Youth Centre), 94 Gloucester Road, Brighton, BN1 4AP
Directions The entrance is on Gloucester Road opposite a jewellers, just up from La Choza. The upstairs studio is at the very top of the building. Please note, this venue is not wheelchair-accessible.
Tutor Angela El-Zeind
Show Date none this term
Find out about registers, payment, attendance, and more below

### Registering with us and getting on our systems

We use an online system called <u>joinin.online</u>. This system manages your payments, schedule, emergency contact details, communication, and much more. In order to access the online system, make payments, and check the timetable, you must activate your account either by making a purchase or clicking on the link in the invitation email. You will be asked to complete various forms, these are very important both for the safety of the attending young person and also so that we can monitor the makeup of our classes and clubs, which means we can apply for funding. This helps us to keep our prices as low as possible and open access, with unbeatable subsidised rates and over a third of our students attending for free. Thank you for taking the time to help us with this mission.

You can also buy a ThirdSpace hoodie through the website. To do so click here.

### How to pay for your membership

Payment is taken by Direct Debit through our payment provider, London & Zurich. Payment is taken monthly even during the school holidays, which helps to spread the cost into more manageable amounts across the year.

Subsidised rates are available to students from low income households and in various other circumstances. We operate the subsidised spaces on a 'honesty and self-certified' policy which means we leave it as an option at checkout and do not ask for proof. You will also qualify for a subsidised if you pay for another club, i.e. you're a member of more than one.

Free places in this club are also available for those on certain benefits. The following qualify for a free place:

- Income-related Free School Meals
- Disability Allowance
- Universal Credit where the overall household income (including UC) is £25,500 or less
- Young Carer
- Looked After young person

#### THEATRE

#### **ThirdSpace Theatre Information Sheet - Autumn 2024**

• Independent living and in financial need

If joining on a free place, proof of the above will be required.

If attending on a free place and you feel you are able to make a donation to help us continue providing free spaces you can do so via the following links. There are three ways you could donate:  $\frac{\text{f5/month}}{\text{f50/term}}$ , or a <u>one-off donation</u>.

# What to do if your young person no longer wants to attend a club - cancelling your membership

If we do not hear from you then we will assume that your young actor will be continuing each term and will therefore always hold their place.

We require two months' notice if for any reason you want to leave ThirdSpace Theatre. As we are always looking to improve our services we also ask the reason for leaving. Please contact <u>info@thirdspacetheatre.co.uk</u> if you would like to cancel and we will arrange that for you. Direct Debits must remain in place until the end of the notice period. If a Direct Debit is cancelled prematurely, you will be invoiced for the outstanding amount due.

## Dropping off/picking up or permission to arrive and leave on their own

If your young person is walking to and from class, then we need your permission. Please do not leave young people unaccompanied outside of classes before the start of the session unless they have written permission. Please make all efforts to be punctual when collecting/dropping off your young people. Your young person will also need your permission if you wish for them to be able to leave the premises during breaks on their own.

### Why attendance is so important

Your young person is a part of a company of young actors. Every member is vital and has a unique voice. Therefore, to build continuity, trust, and togetherness, we highly recommend that your young person attends all sessions. Similarly, if we are rehearsing for our Winter or Summer shows then non-attendance can have implications on how involved your young actor is in the show. If for any reason, they cannot attend a session or performance then please do let us know in advance. Obviously, this does not apply to unexpected illness.

If your young person is ill on the day then please email <u>info@thirdspacetheatre.co.uk</u> and include the name of the club they attend in the email title.

# Who are our drama tutors?

The safety of your young people is paramount. All workshop leaders are highly experienced at working with young people and we pride ourselves on the quality of our professional directing. All workshop leaders have an enhanced DBS check.

### Snacks and Drinks



# 

ThirdSpace Theatre Information Sheet - Autumn 2024

Please bring water and a light snack for the mid-session break. No nuts please.

#### If you have any feedback - we'd love to hear it

Any feedback is extremely valuable and we constantly try to improve our service to you and your young actor. We may send you feedback surveys, but please also feel free to get in touch at any time via email to info@thirdspacetheatre.co.uk. If you have any ideas or would like to volunteer to help with the development of the company then we would love to hear from you.

#### What to wear to the club

We advise that young people wear loose comfortable clothing. High heels are not suitable and it is advised that students wear shorts or trousers rather than skirts. Tight jeans are also not advisable. ThirdSpace-branded hoodies are available in a range of sizes <u>here</u>. If your young person attends a free club or has a free place, you can buy a hoodie at a discounted price of £25 - <u>email us</u> if you want one.

#### Does your young person have any medical/additional needs

If your young person requires medication of any kind please make sure that they carry it with them.

Please be aware that ThirdSpace Theatre staff cannot be responsible for administering medication of any description.

T H E A T R E <u>ThirdSpace Theatre Information Sheet - Autumn 2024</u>

### 12-16s Saturday Drama @ BHASVIC

Time 12:30pm - 2:30pm Dates 11th, 18th, 25th January | 1st, 8th February | 1st, 8th, 15th, 22nd, 29th March Room 413/414 Location BHASVIC, 205 Dyke Road, Brighton, BN3 6EG Directions Room 413/414 is located on the 1st floor of the Copper building, which can be accessed via the main entrance or by coming in through Crocodile Walk (little path that runs from Dyke Road to Old Shoreham Road) and turning into the college through the back outdoor areas. Here is a <u>map</u>. Tutor Angela El–Zeind Show Date none this term Find out about registers, payment, attendance, and more below

## Registering with us and getting on our systems

We use an online system called joinin.online. This system manages your payments, schedule, emergency contact details, communication, and much more. In order to access the online system, make payments, and check the timetable, you must activate your account either by making a purchase or clicking on the link in the invitation email. You will be asked to complete various forms, these are very important both for the safety of the attending young person and also so that we can monitor the makeup of our classes and clubs, which means we can apply for funding. This helps us to keep our prices as low as possible and open access, with unbeatable subsidised rates and over a third of our students attending for free. Thank you for taking the time to help us with this mission.

You can also buy a ThirdSpace hoodie through the website. To do so click here.

### How to pay for your membership

Payment is taken by Direct Debit through our payment provider, London & Zurich. Payment is taken monthly even during the school holidays, which helps to spread the cost into more manageable amounts across the year.

Subsidised rates are available to students from low income households and in various other circumstances. We operate the subsidised spaces on a 'honesty and self-certified' policy which means we leave it as an option at checkout and do not ask for proof. You will also qualify for a subsidised if you pay for another club, i.e. you're a member of more than one.

Free places in this club are also available for those on certain benefits. The following qualify for a free place:

- Income-related Free School Meals
- Disability Allowance
- Universal Credit where the overall household income (including UC) is £25,500 or less
- Young Carer

#### THEATRE

#### **ThirdSpace Theatre Information Sheet - Autumn 2024**

- Looked After young person
- Independent living and in financial need

If joining on a free place, proof of the above will be required.

If attending on a free place and you feel you are able to make a donation to help us continue providing free spaces you can do so via the following links. There are three ways you could donate:  $\frac{\text{f5/month}}{\text{f50/term}}$ , or a <u>one-off donation</u>.

## What to do if your young person no longer wants to attend a club - cancelling your membership

If we do not hear from you then we will assume that your young actor will be continuing each term and will therefore always hold their place.

We require two months' notice if for any reason you want to leave ThirdSpace Theatre. As we are always looking to improve our services we also ask the reason for leaving. Please contact info@thirdspacetheatre.co.uk if you would like to cancel and we will arrange that for you. Direct Debits must remain in place until the end of the notice period. If a Direct Debit is cancelled prematurely, you will be invoiced for the outstanding amount due.

## Dropping off/picking up or permission to arrive and leave on their own

If your young person is walking to and from class, then we need your permission. Please do not leave young people unaccompanied outside of classes before the start of the session unless they have written permission. Please make all efforts to be punctual when collecting/dropping off your young people. Your young person will also need your permission if you wish for them to be able to leave the premises during breaks on their own.

### Why attendance is so important

Your young person is a part of a company of young actors. Every member is vital and has a unique voice. Therefore, to build continuity, trust, and togetherness, we highly recommend that your young person attends all sessions. Similarly, if we are rehearsing for our Winter or Summer shows then non-attendance can have implications on how involved your young actor is in the show. If for any reason, they cannot attend a session or performance then please do let us know in advance. Obviously, this does not apply to unexpected illness.

If your young person is ill on the day then please email <u>info@thirdspacetheatre.co.uk</u> and include the name of the club they attend in the email title.

### Who are our drama tutors?

The safety of your young people is paramount. All workshop leaders are highly experienced at working with young people and we pride ourselves on the quality of our professional directing. All workshop leaders have an enhanced DBS check.

#### THEATRE

#### ThirdSpace Theatre Information Sheet - Autumn 2024

### Snacks and Drinks

Please bring water and a light snack for the mid-session break. No nuts please.

# If you have any feedback - we'd love to hear it

Any feedback is extremely valuable and we constantly try to improve our service to you and your young actor. We may send you feedback surveys, but please also feel free to get in touch at any time via email to <u>info@thirdspacetheatre.co.uk</u>. If you have any ideas or would like to volunteer to help with the development of the company then we would love to hear from you.

## What to wear to the club

We advise that young people wear loose comfortable clothing. High heels are not suitable and it is advised that students wear shorts or trousers rather than skirts. Tight jeans are also not advisable. ThirdSpace-branded hoodies are available in a range of sizes <u>here</u>. If your young person attends a free club or has a free place, you can buy a hoodie at a discounted price of £25 - <u>email us</u> if you want one.

### Does your young person have any medical/additional needs

If your young person requires medication of any kind please make sure that they carry it with them.

Please be aware that ThirdSpace Theatre staff cannot be responsible for administering medication of any description.